

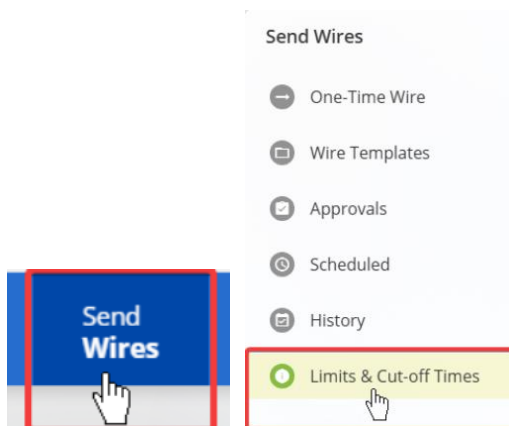
Send and Manage Wires

Everything you need to send wires, manage templates, and stay on schedule.

Wire Cut-Off Time: Wires must be submitted and approved by **4:30 PM** to be processed the same day.

Find Wire Cut-Off Times

1. Select **Send Wires** from the main menu
2. Scroll down and choose **Limits & Cut-Off Times**

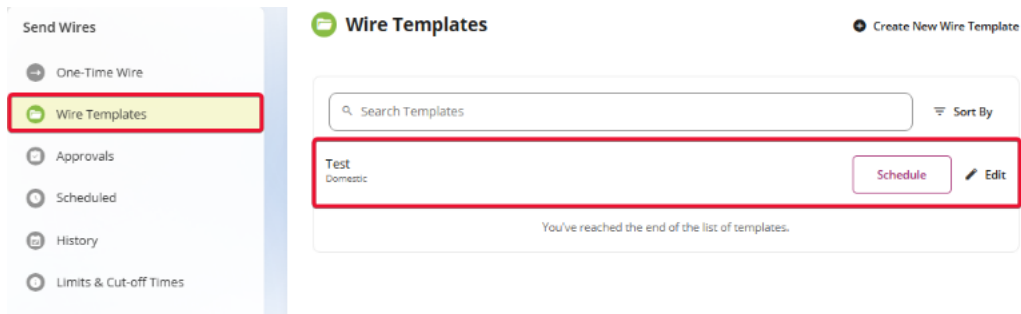


View Wire Templates

1. Select **Send Wires**
2. Choose **Wire Templates**

Your existing templates will be listed here.

Heads up: Any templates created **after Monday, April 27, 2026** will need to be set up again



Create a Wire Template

1. Select **Send Wires**
2. Choose **Wire Templates**
3. Click **Create New Wire Template**
4. Complete all required fields
 - o Enter a **template name**
 - o The **Type** will always be Domestic
 - o You can search by **routing number**
5. Save your template

Note: There's a **\$20 fee** for each outgoing wire.

Send Wires

- ← One-Time Wire
- Wire Templates**
- ✓ Approvals
- 🕒 Scheduled
- 📧 History
- 🕒 Limits & Cut-off Times

+ Create New Wire Template



Template Name

Restricted template ⓘ

Funding Account

Type

Beneficiary Information (Creditor)

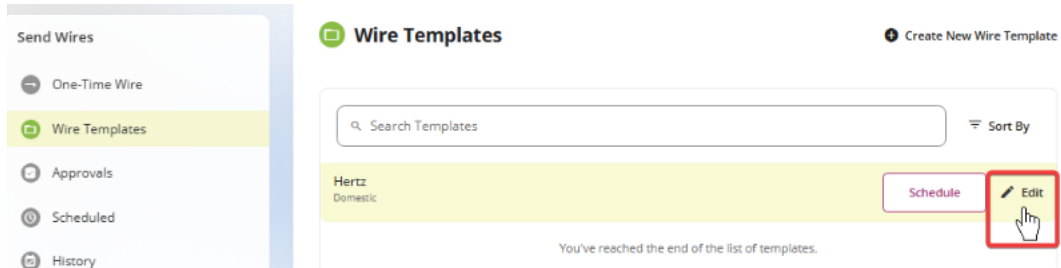
Beneficiary Name (Creditor)

Account Number Confirm Account Number

Beneficiary FI Routing Number (Creditor Agent) [Search For A Routing Number](#)

Edit a Wire Template

1. Go to **Wire Templates**
2. Select **Edit** next to the template you want to update

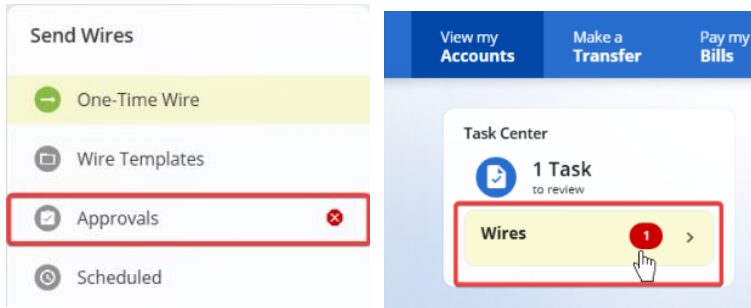


Approve a Wire

Wires must be approved before the cut-off time on the effective date or they will not be processed.

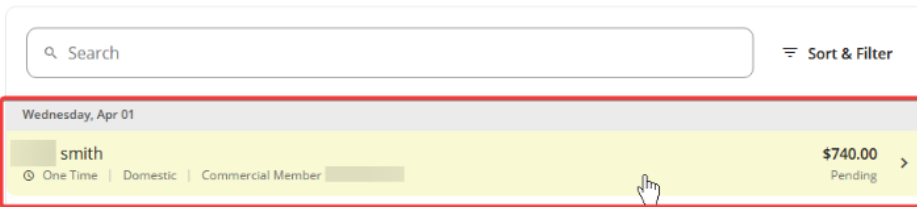
You can approve wires in two places: **Task Center** (widget under View My Accounts) or **Approvals tab**

1. Select the wire to review
2. Click **Approve**



Approvals

Approve All Requests



Send \$740.00 Confirmation Number [redacted]

Date Submitted: Mar 31, 2026 2:12 PM CDT
Deliver By: 04/01/2026
Funding Account: Commercial Member [redacted]
Type: Domestic
Submitted By: [redacted]

Beneficiary Information (Creditor)

Beneficiary Name (Creditor) Account Numbr
[redacted] [redacted]

Beneficiary FI Routing Number (Creditor Agent) Beneficiary FI I
[redacted] [redacted]

Additional Beneficiary Information (Creditor)

Address
[redacted]
United States

Print

View Scheduled Wires

1. Select **Send Wires**
2. Choose **Scheduled**

You'll see all wires currently in process.

