

QuickBooks

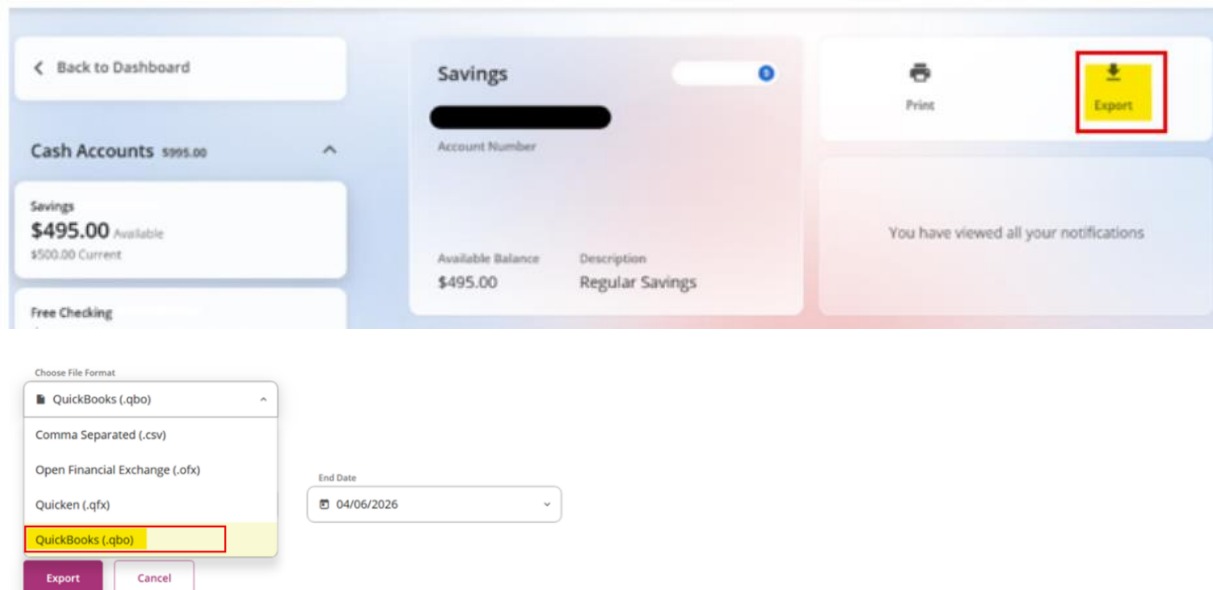
Easily export your account activity from Digital Banking and import it into QuickBooks to keep everything in sync.

Need Help? For assistance with QuickBooks, please contact their support team at **1-800-446-8848**.

Export Transactions from Digital Banking

1. Log in and go to **View My Accounts**
2. Select the account you want to export (checking, savings, etc.)
3. Click **Export** on the right side of the screen
4. Choose **QuickBooks (.qbo)** as your file format
5. Select your desired **date range**
6. Click **Export** to download the file to your device

Your file is ready to upload into QuickBooks.



Export Account History

1. Select your desired **date range** for transactions
2. Click **Export** to download the file to your device

Choose File Format

QuickBooks (.qbo) ▾

Date Range for Transactions

Start Date

01/06/2026 ▾

End Date

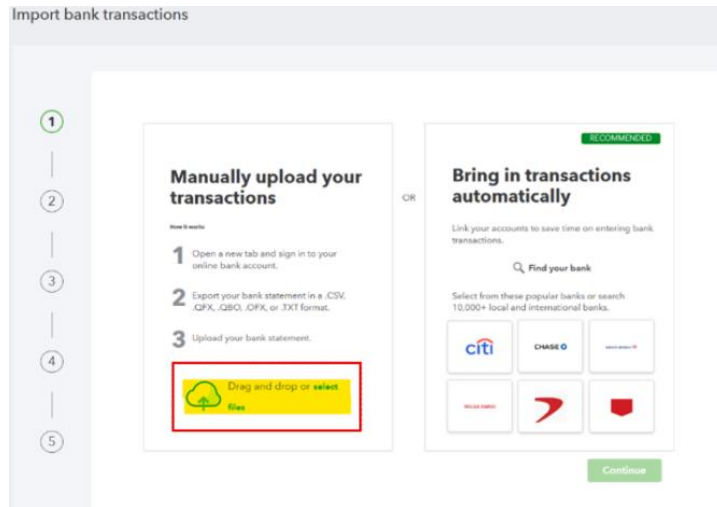
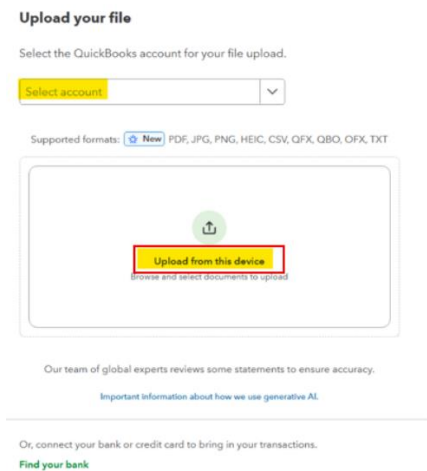
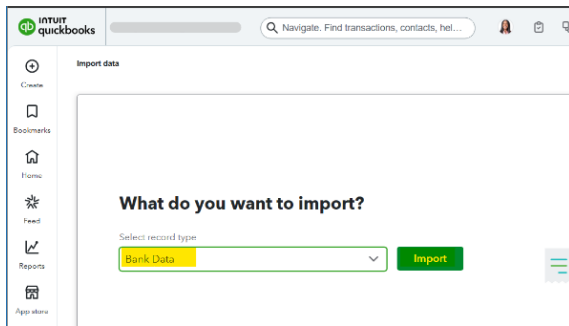
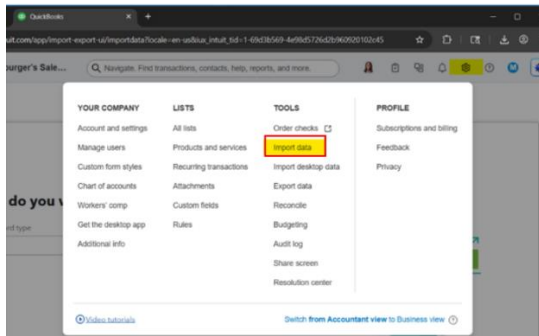
04/06/2026 ▾

Export Cancel

Import into QuickBooks Online

1. In QuickBooks, click the **Gear icon**
2. Select **Import Data**
3. Choose **Bank Data**, then select **Import**
4. Select your account, then upload your **.QBO file**
 - You may be redirected to the **Import Bank Transactions** page
 - If so, upload your file again under “Manually upload your transactions”
5. Choose the appropriate **QuickBooks account (ledger)**
6. Click **Continue**, then **Done**

Your transactions will now appear in QuickBooks.



Which account are these transactions from?



Import completed

Next step: Accept your transactions

You're in control of how your bank info goes into QuickBooks. Transactions only show up in your books after you review and accept them.

Continue

Done